Canadian Goat Society
La Société Canadienne Des Éleveurs De Chèvres
P.O. Box 726, Roblin, Manitoba R0L 1P0
tel: 639-921-7788 *web*: www.goats.ca *email*: info@goats.ca

CGS Judge's Licensing Conference Bid Application Form

Terms and Conditions – Licensing and Training of Official CGS Judge's

JLC's financially supported by CGS

Judge's Licensing Conferences that are financially supported by CGS are held once every second year (2026, 2028, 2030, etc). Maximum financial support for CGS supported JLC's will be capped at $2,500.00 per JLC based on submitted receipts for approved expenses. All bids for East and West CGS Judge's Licensing Conferences must be submitted in writing outlining all the particulars to the CGS office prior to a date decided on by the CGS Board of Directors.

JLC's not financially supported by CGS

JLC's may also be arranged by a regional group of members who agree to accept full financial responsibility for the costs of the Conference (ie. receiving no financial support from CGS). All bids for East and West CGS Judge's Licensing Conferences must be submitted in writing outlining all the particulars to the CGS office prior to a date decided on by the CGS Board of Directors.

The deadline to host a 2026 JLC Conference is *January 31, 2026*

The CGS Board of Directors will consider all completely filled JLC bids received prior to January 31st. If the CGS Office has not received any JLC bids prior to January 31st, JLC Bids will still be considered after that date, provided they are received in the CGS office three (3) months prior to the date of the conference.

The successful bid(s) will be announced on the CGS web site, Newsletter and Facebook Page. A complimentary half page advertisement will be placed in the CGS newsletter in advance of the conference. The host organization must provide the advertisement information to the office minimum 80 days prior to the conference.

Criteria for accepting JLC Bids

- The Sponsor must submit a completed submission form with estimates of attendance and expenses
- Must have at least 4-10 volunteers available to handle animals for days 2 and 3 of training.
- Must have access to classes of 4 animals (Bucks, junior and senior does from several breeds (dairy only).

Please provide details by answering the following questions in the form on the next page or include a separate attachment if more space is needed.
All bids will be considered but not necessarily awarded. Once the bid has been accepted by CGS, the office will send a contract to the Sponsor and Coordinator.

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CGS JUDGE TRAINING CONFERENCE BID APPLICATION FORM

☐ **EAST** *(ON, QC, Maritimes)* ☐ **WEST** *(MB, SK, AB BC)* ☐ **DAIRY** ☐ **ANGORA** ☐ **PYGMY**

Sponsor name(s): _____

Email address: _____

Location of the facilities: _____

Address for the facilities: _____

Exact days: _____

Recommendations

Coordinator: _____

Panel member #1: _____

Panel member #2: _____

Alternate panel member: _____

Please indicate your suggestions for the coordinator and panel members above. Please note that suggestions will be reviewed by the CGS Board of Directors who will provide final approval.

ADDITIONAL INFORMATION

Please provide a complete description of facilities available for both the candidates and animals. Parking, bathrooms, shelter from rain/outside elements.	
Where are the nearest airport(s)? How far are they from the site? Are there ferry or toll highway charges?	
What nearby overnight accommodations are available for candidates?	
Are you providing any refreshments or meals? Will there be a cost for the candidates/auditors and volunteers?	
How many volunteers do you have for the two days to handle animals?	
How will you promote the JLC? Is there a website or a Facebook page?	
Are there any other events or social event held in conjunction with the JLC?	

BREEDS AVAILABLE

☐ Alpine	☐ Toggenburg	☐ Nigerian Dwarf	☐ Nubian	☐ Angora
☐ LaMancha	☐ Saanen	☐ Recorded Grade	☐ Oberhasli	☐ Pygmy

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ADDITIONAL INFORMATION

Please use this space to provide any other information to support your bid, anticipated income or expenses:

***** Estimated Income, as determined below, must be included with the application form *****

Estimated number of Candidates	(_____) x $150.00 ea	$_____
Estimated number of Auditors	(_____) x $75.00 ea	$_____
Other (Sponsor/Donations)		$_____
	TOTAL	$_____

***** Estimated Expenses, as determined below, must be included with the application form *****

Coordinator and panel travel expenses (meals, airfare, hotel, etc)		$_____
Coordinator and panel per diem		$_____
Venue rental (if applicable)		$_____
Other		$_____
	TOTAL	$_____

JLC Sponsor **(Please print clearly)** **Signature** **Date**

Eligible expenses reimbursed by CGS upon submission of receipts and expense forms are as follows;

Mileage – 0.57/km
Private accommodations - $25.00/night
Meals - $50.00/day per diem (based on a full day)
Daily wage per diem: $100.00/day

Airfare, airline baggage fees, airport parking, car rental and fuel, postage to return CGS material to the CGS office, taxi, hotel, etc will be reimbursed.

- **The JLC Coordinator is responsible for returning all CGS material and test results to the office within 15 days of completion of the conference. Coordinators will be reimbursed pending receipt of all CGS material being returned to the CGS Office (used or unused).**
- **Panel members will be reimbursed upon submission of expense claims.**
- **JLC Coordinators, panel members and sponsor group are required to represent CGS in a professional manner.**

Please direct questions or concerns regarding the application form to the CGS office.